Risdon Park Primary School

Classroom Behaviour Education Policy 2017

TEACHER/CLASSROOM GENERAL EXPECTATIONS

- Clear expectations and instructions delivered.
- It is expected teachers have ongoing and regular discussions with all students regarding expectations for learning and behaviour.
- Referral to class Codes of Cooperation and Partnership Qualities.

Step 1	**Reminder from the teachers**		
Step 2	**Warning from the teacher**		
Step 3	**Classroom Timeout**	**JP (R-2)**	**10mins**
		UP (3-7)	**15mins**
Step 4	**Buddy Class Timeout**	**JP (R-2)**	**20mins**
		UP (3-7)	**30mins**

Whilst at Buddy Class students are expected to accurately complete a reflection sheet as well as work they bring with them that they can do independently.

Buddy Class teacher will touch base with the student to help them fill out the sheet and get them to reflect on behaviour changes that the student can implement.

Step 5 **Office Exit Up to 1 hour**

Whilst at Office Exit students are expected to accurately complete a reflection sheet as well as work they bring with them that they can do independently.

Leadership will aim to speak with the child and classroom teacher as quickly as possible to resolve issues, and make decisions on the next steps for that child which will generally be return to class after the specified time unless the issue is of a higher level.

If a student has an automatic office exit due to serious behaviour, leadership will decide on next steps. If a student has a take home, a conversation will occur with the child's parents/ caregivers at the time of pick-up. If student is suspended then a re-entry meeting will be made for the student's return to class.

Step 6 **RETURN TO CLASS**

A member of the leadership team will return the child to their class to assist with reintroducing them to their learning.

In the event of a student continuing to miss behave once returning to class from an Office Exit they will need to return to the front office where leadership will make a decision regarding further consequences.

CHILD REFUSING TO ATTEND BUDDY/OFFICE EXIT

- Ask a responsible child to accompany the misbehaving child to either their Buddy Class or the Front Office.
- If the child refuses to go or the behaviour escalates to a higher level, please send a responsible child to the Front Office immediately with your **RED RESPONSE CARD** to seek assistance from Leadership.

RECORDING OF BEHAVIOUR INCIDENTS

Students green form for both Buddy Class and Office Exits need to be sent to the Front Office daily, to be entered on EDSAS and will then be returned to class teachers to be filed in class Behaviour Folders.