

STUDENT LEADERSHIP AND KIDS CO CONSTITUTION (Student Agency and Inclusion Focus)

Last updated: 29th June 2026

Purpose

To empower all students as active contributors to school life, ensuring diverse student voices are heard, respected, and acted upon. Leadership at Risdon Park PS is a role for service, positive influence, and inclusion, reflecting the diversity and strengths of our community.

Student leadership at Risdon Park PS provides opportunities for students to develop and model the school's values, contribute to decisions, represent peers, and engage in service and citizenship. Leadership positions include School Captains, Aboriginal Leaders (Thura Kungapa), House Captains, and Kids Co Representatives.

Leadership Roles and Inclusion Commitments

1. School Captains

- Represent and advocate for all students.
- Seek feedback from a wide range of peers, including those less likely to nominate themselves.
- Lead initiatives in partnership with diverse groups and foster welcoming school environments.
- Model positive behaviour and uphold school values.
- Represent the student body at events and meetings.
- Liaise with the Principal and lead initiatives supporting student voice and wellbeing.
- Deliver speeches at assemblies and other key events.
- Maintain a high standard of personal conduct.

2. Thura Kungapa Leaders

- Deliver the Acknowledgement of Country at assemblies and other key events.
- Ensure Aboriginal voices, cultures, and perspectives are respected and visible.
- Lead whole-school projects that build cultural understanding for all students.
- Co-design events with other student leaders and community members.
- Advocate for Aboriginal students' perspectives and wellbeing.
- Work with the Aboriginal Education Teacher and ACEO to support cultural priorities.
- Represent Aboriginal students at school and community events.
- Promote respect, inclusivity and cultural awareness across the school.
- Maintain positive behaviour and consistent attendance.

3. House Captains

- Actively encourage wide participation in sports and house activities, ensuring access for students of varying ability and background.
- Promote events and opportunities using varied communication modes (e.g., visual, spoken, digital).

- Lead house-based activities and support sporting events
- Foster team spirit and inclusive participation across year levels.
- Model leadership during school-wide initiatives and sporting events.
- Maintain positive behaviour and consistent attendance.

4. Kids Co Representatives

- Elected through a transparent process, open to all students in the class, including those with additional learning needs.
- Rotate meeting chairs, note-takers, and spokespersons to ensure broad involvement.
- Act as a voice for students who may not feel comfortable speaking in large forums.
- Present class views at Kids Co meetings.
- Help coordinate class and school service initiatives.
- Facilitate regular class meetings and feedback.
- Maintain positive behaviour and consistent attendance.

Inclusive Selection Process

- All students are encouraged to participate, regardless of background, ability, or previous leadership experience.
- Nominations for all roles can be made by peers or self. Staff provide support to students with communication challenges or learning needs to ensure fair access.
- Application options: Written, spoken, visual, or digital presentations (as preferred by the applicant).
- Diversity of the leadership cohort is a consideration in shortlisting and appointment.
- Clear process for feedback after selection to support future participation.

Building Agency and Voice

- Foundation to Year 6 classes will hold their own class meetings, supported by the class teacher and Kids Co. Representatives. At class meetings, the role of chairperson and minute taker will be rotated between Kids Co Reps.
- Class meetings to be held every 3 weeks at a time that suits.

Eligibility and Selection Process

1. School Captains, House Captains, Thura Kungapa Leaders

- Eligibility: Year 5 students (for the following year) who meet set criteria including behaviour expectations and attendance. Thura Kungapa Leader nominations open to Year 4 & 5 Aboriginal students.
- Application: Written/online application addressing key criteria and values.
- Selection:
 - o Review and shortlist by a leadership panel.
 - o Speeches to student body or designated group (e.g., Years 3-6 or house teams).
 - o Democratic vote (secret ballot, Years 3-6).
 - o Panel reserves the right to consider behaviour and attendance.
- Outcomes:
 - o Candidates notified in writing.

- Results communicated to the school community.
- Induction at major assembly/event.

2. Kids Co Class Representatives

- Foundation Reps: Selected by teachers.
- Year 1-6 Reps: Self or peer nomination followed by class speeches (up to 3 minutes) and secret ballot.
- Two class representatives per class, supported by one proxy.
- Elections by end of week 2, term 1.
- All results formally communicated and announced.

Student Leadership Structure

- Constituted by School Captains, House Captains, Thura Kungapa Leaders and class representatives.
- Regular meetings (3-week cycle).
- Clear agendas, recorded minutes, and rotating leadership responsibilities.

Meetings and Communication

- Class Meetings: every 3 weeks; led by Kids Co. Reps with staff guidance.
- Kids Co. Meetings: Occur after class meetings, ensuring timely flow of issues.
- Key decisions/recommendations shared by School Captains with Principal and through school communication channels.
- School Captains report to governing bodies and at assemblies.

Code of Conduct / Accountability

- All leaders expected to model school values and wear full uniform.
- Absence or ongoing lack of engagement: Three consecutive missed meetings without valid reason triggers review of role.
- Behavioural incidents: Three warnings or any serious breach (e.g. suspension) can result in immediate removal from role at the discretion of the Leadership Team.

Service, Fundraising and Partnerships

- Kids Co. coordinates up to four fundraisers/year (two for charities, two for school projects).
- External charities nominated collaboratively by students each year.
- School Captains present Student Leadership updates to Governing Council at the end of each term.

Annual Timelines

Term 1

Week	Action
1	Nomination process for class and leadership roles explained and commenced
2	Election speeches and voting for Kids Co. Reps (and proxies), results submitted
3	Kids Co. announced, induction ceremony invitations sent for School, House, Thura Kungapa and Kids Co
4	Induction Ceremony and leadership training session
5+	Regular rotation of class meetings, Kids Co. meetings, and assemblies

Term 4

Week	Action
2	Leader meets with Year 5 students to introduce School Captain process
4	School Captain written applications due
4	Panel review applications and shortlist suitable candidates
6	Election speeches and voting for School Captains, results submitted, School Captains announced
6	House Captain election process commences; leader meets with Year 5 students
8	House Captain written applications due to panel, shortlist made.
8	Election speeches and voting for School Captains, results submitted, House Captains announced

Ongoing Term Cycle

Week	Activity
2, 5, 8	Class Meetings
3, 6, 9	Assemblies
2, 5, 8	Kids Co. Meetings (after class meetings)

Review

This Constitution will be reviewed bi-annually by Leadership, student representatives, and wider stakeholder consultation.

Policy Information

<i>Person Responsible:</i>	<i>Last Updated:</i>	<i>Version:</i>
Wellbeing Leader	June 2026	1.0